



Council of Classified Employees

CFT • AFT • AFL-CIO

Constitution & By-Laws

ARTICLE I – Name and Affiliation

Section 1: Name - This organization shall be known as the CFT Council of Classified Employees, AFT, AFL-CIO (hereinafter referred to as the Council).

Section 2: Affiliations - The member locals of the Council shall be affiliates of the American Federation of Teachers (AFL-CIO) and the California Federation of Teachers. All locals so affiliated shall be eligible for membership in the Council.

ARTICLE II – Objectives

Section 1: To help each local achieve a collective bargaining relationship. Such relationship shall be with their respective Governing Boards, based on a bilaterally negotiated and signed contract.

Section 2: To relate the concerns of affiliated locals to the Executive Council of the California Federation of Teachers.

Section 3: To promote and protect the welfare of the classified employees of the locals.

Section 4: To propose and advocate appropriate legislation.

Section 5: To encourage equality of opportunity for all persons in the locals, regardless of sex, race, religion, creed or national origin.

Section 6: To facilitate concerted action among the affiliated locals.

Section 7: To organize the Council to achieve the goals of the classified employees.

ARTICLE III – Membership and Representation

Section 1: Membership - The members of the Council shall consist of delegates from affiliated locals. Each local in good standing shall be entitled to one representative on the Council. Council membership shall be limited to locals in good financial standing with the American Federation of Teachers and the California Federation of Teachers.

Section 2: Voting rights - Each local in good standing shall be entitled to cast one vote for each 100 classified member or fraction thereof. In addition, elected officers of the Council shall receive one vote each.

ARTICLE IV – Officers

Section 1: Officers - The officers of the Council of Classified Employees shall consist of a President, two Vice Presidents (North and South), and a Secretary.

Section 2: Election of Officers - Officers shall be elected biennially in the same manner and at the same time as CFT officers.

Section 3: Vacancies - When a vacancy of office occurs, it shall be filled by the representatives to the Council at the next meeting of the Council.

Section 4: Removal from Office - An officer of the Council may be removed from office by a 2/3 vote at a Council meeting, provided that one month's notice of a motion for removal has been given.

ARTICLE V – Duties of Officers

Section 1: President - The President shall insure that the affairs of the Council are conducted in accord with this Constitution and with the by-laws, rules, regulations, policies, and practices of the Council, and:

- a. Shall preside at all Council meetings;
- b. Shall publicize meetings and supervise the distribution of information to locals;

- c. May call special meetings of the Council at her or his own discretion, or when so requested by locals representing a majority of the Council;
- e. Shall sign all official documents of the Council;
- f. And, together with the CCE Council, shall prepare an annual budget and present it to the CFT Executive Council for its approval.

Section 2: Vice-President(s) - The Vice-Presidents shall, in the absence of the President, perform the functions and duties of the President; and shall be responsible for organization in her or his area.

Section 3: Secretary - The Secretary shall be responsible for all records or minutes of the Council.

ARTICLE VI – Council Meetings

Section 1: Meeting times - The Council shall hold regular meetings at least four times during the calendar year.

Section 2: Quorum - The presence of locals representing 25% of the voting delegates shall constitute a quorum.

Section 3: Parliamentary Procedure - Unless otherwise specified by this Constitution and by-laws, Robert's Rules of Order (Revised) shall prevail at all Council meetings.

ARTICLE VII – Amendments

Amendments to this Constitution shall be proposed and discussed at regular meetings of the Council and, upon majority vote of the delegates, shall be submitted to the affiliated locals for discussion. Amendments shall be voted upon at the next regularly scheduled meeting of the Council or at a special meeting of the Council and shall take effect when approved by a majority of the affiliated locals.

